

# WNF Professional Members Working Group Terms of Reference

As of April 2026

## Rationale

As a professional international association, the WNF is engaged in a diverse range of activities; however, all activities have an overarching goal to enhance and promote the global naturopathic profession and to support internal professional development.

WNF Working Groups are formed to support specific WNF projects or initiatives that advance the global naturopathic profession and/or that add to the professional development of its members. The WNF Professional Members working group will hold ad hoc meetings to support the interest of WNF full members with the aim of supporting collaboration and professional development of all WNF full members.

## Membership

- Number of members: minimum three (3). No maximum.
- At least four (3) world regions represented
- At least one (1) and a maximum of eleven (11) members from the WNF Executive (one to be Executive Lead).
- All WNF full members are welcome to participate.
- Other WNF members or special guests are welcome to participate and/or address the WG, if invited.
- The WNF Chief Executive Officer.
- Any conflicts of interest must be declared, and those individuals may be asked to leave the working group.

## *Period of Office*

The Executive Lead will normally serve a two-year term and may serve consecutive terms. Members of the WNF Professional Members Working Group, may participate in the WG for as long as they are a full member of the WNF and as long as the WG is active.

## Quorum

The Professional Members Working Group meeting is considered to be at quorum based on attendance of at least three (3) members, including the WNF Executive Lead.

## Goals

The Professional Members Working Group shall be directly responsible to the WNF Executive and will have the following goals:

- To support collaboration amongst WNF full members
- To provide professional formational support for WNF full members



- To develop shared resources
- To discuss common topics that are of interest to its members
- To report common concerns, requests and ideas to the WNF Executive

## Meeting Schedule

The Professional Members Working Group will hold ad hoc meetings, as it seems fit.

## Meeting Procedures

For the purpose of the Professional Members Working Group, “meeting” shall include a meeting conducted face-to-face, by telephone (teleconference) or by audio visual means.

External stakeholders of the WNF may request the opportunity to address the Professional Members Working Group at any time and this request will be considered and approved by the WNF Lead. The minutes of the meeting will be recorded and shared with the members within a week of the meeting.

## Review and Reference

Terms of Reference and the functioning of the WNF Professional Members Working Group will be subject to review at least every year by the Board to ensure that it is operating effectively, fulfilling its functions and reviewed for continuing relevance. Each year the Professional Members Working Group will undertake a self-evaluation of performance. Areas requiring further attention in the following year will be highlighted to the WNF Executive.